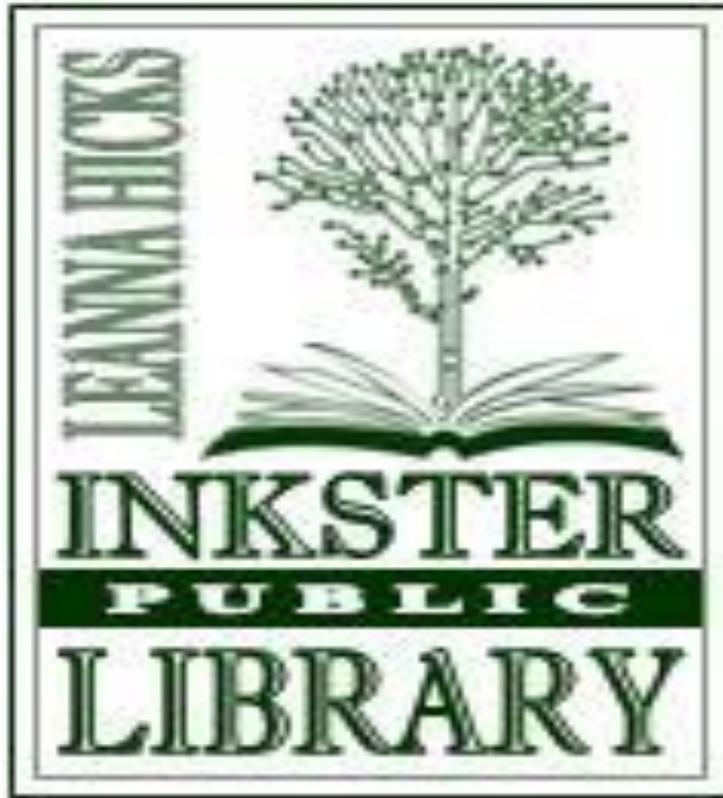


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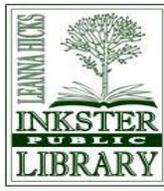
Annual Report

Fiscal Year 2012-2013

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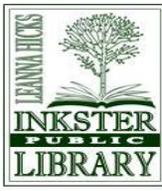


Executive Summary

Fiscal Year 2012-2013 was a productive year for the Inkster Public Library. The Library Board has been actively working at strengthening the Library and its ties to the community.

Some of the highlights of the year include:

- July: McDonald's Backpack Drawing
- August: Closed two days due to heat
- September: closed one week for installing donated shelving
- October: Jennifer Roberts joins the staff and Adult Book Club is started
- November: a Reading Rally is held with Inkster Family Literacy Movement and the library was closed 1 day due to no heat
- April: Library Director James Lentz leaves; Children's Librarian Jessica Wilhoite goes on FMLA
- May: a Reading Rally is held with Inkster Family Literacy Movement



Financial Summary

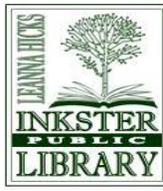
In the past, the Library's finances were audited along with the City of Inkster's finances; however, beginning with the 2012-2013 fiscal year the Library's finances will be audited separately. Alan C. Young & Associates was selected by the Inkster Library Board to perform the audit. At the time this annual report was prepared the audit had not yet started. We anticipate that the audit will begin in January and take a couple of months to complete; therefore, the figures provided in this report are estimates only and they are subject to change pending the outcome of the audit. The audit will provide the official and final figures for the 2012-2013 fiscal year finances.

The Library began the 2012-2013 fiscal year with a fund balance of \$895,007.73. Unlike the previous years, the Library Board through the adopted 2012-2013 budget set aside and deposited money into the Library Building Fund, which was established in the previous fiscal year. One of the major goals of the Library Board is to build a new library. Monies allocated to this fund can only be used toward expenditures related to getting a new library building and cannot be used to cover any other expenditures. Also, in the previous fiscal year the Library Board voted to establish its own bank accounts separate from the City of Inkster. At the start of the 2012-2013 fiscal year, some of the Library's monies were still held with the City and some monies were held in the Library's own bank accounts. In October 2012, after the City's audit was completed for the 2011-2012 fiscal year, the City of Inkster transferred the remaining funds of \$594,463.33 over to the Library and they were deposited into the Library's bank account. From that point on any revenues collected by the City on behalf of the Library will automatically be transferred and deposited into the Library's bank account.

Revenues

By Source

The Library millage was collected with the winter taxes and made up the largest portion of the Library's revenue: \$406,692.53. Some of the other sources of revenue included Penal Fines of \$15,767.38, State Aid in the amount of \$17,683.52, Federal E-rate reimbursements of \$9,455.51, and various user fees and fines (including copy machine revenue) totaling \$9,931.01. There were other sources of revenue collected by the Library, bringing the total revenue for the fiscal year to \$461,831.71.



Expenditures

By Source

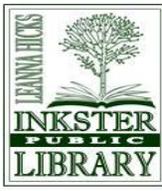
Salaries, wages, and benefits made up the largest portion of the Library's expenditures, totaling \$128,395.70. Total collection (books, DVD's, audio, magazines, e-books, etc.) expenditures were \$27,259.61 and capital improvements were \$11,196.35. All other expenditures (professional fees, utilities, building maintenance, equipment, etc.) were \$73,283.33. Total expenditures for the fiscal year were \$243,392.71.

EXPENDITURES BY BROAD CATEGORY

	Budgeted	Expended
• Personnel	\$153,267.00	\$128,395.70
• Operation	\$003,500.00	\$003,253.72
• Professional/Technical	\$073,287.33	\$126,180.00
• Capital Outlay	\$020,200.00	\$011,196.35
• Collections (Books, AV...)	\$028,800.00	\$027,259.61
TOTAL EXPENDITURE	\$331,947.00	\$243,392.71

Fund Balances

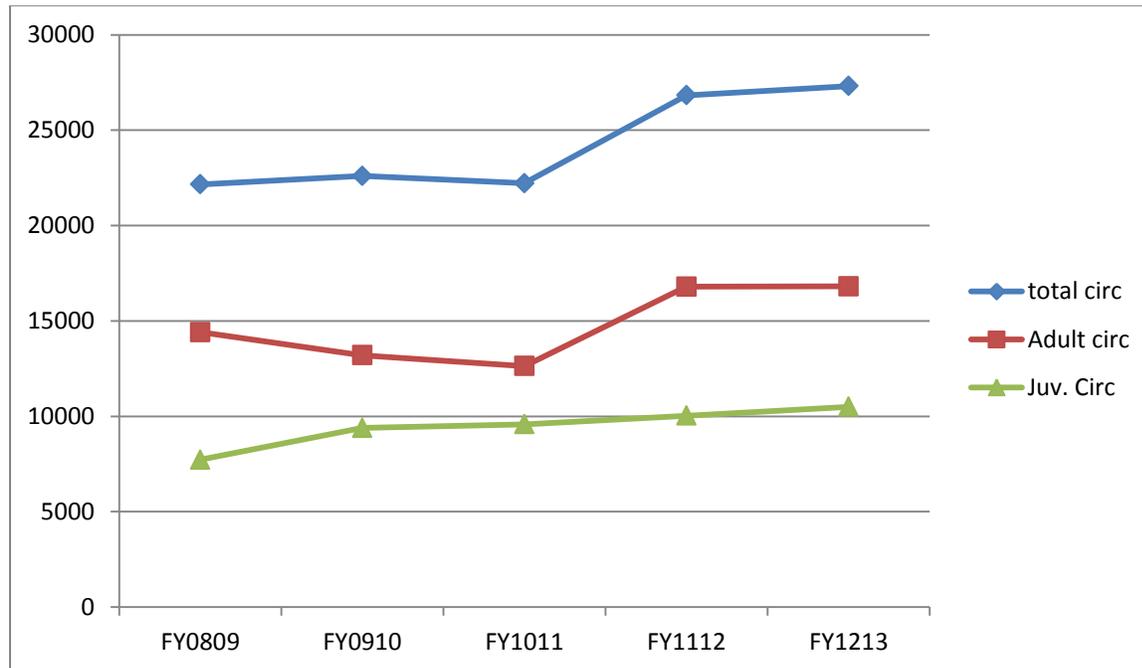
Total revenues for the 2012-2013 fiscal year were estimated at \$461,831.71. The total expenditures including tax chargebacks were estimated at \$281,929.71. The Library budgeted \$30,000 for tax chargebacks but, according to figures provided by the City of Inkster, the Library incurred \$38,538.01 for the 2012-2013 fiscal year. This chargeback will come out of the winter 2013 tax collection. Revenues exceeded expenditures by \$179,902; however, once the auditors calculate any pre-paid expenses, accounts payable and receivable, and any accrued payroll, this figure will change. At the end of the fiscal year (June 30, 2013), the estimated Building Fund balance was \$628,453.14 and the estimated Library Fund balance was \$489,781.33.



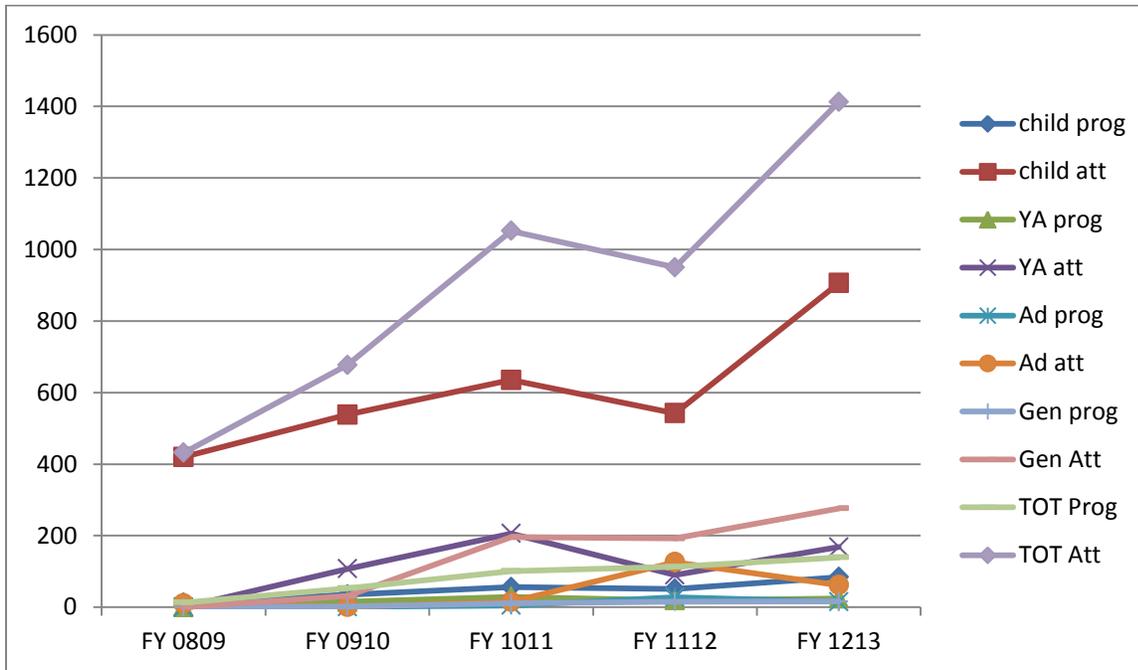
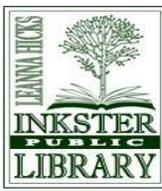
Collections & Circulation

At the end of the fiscal Year, the library had a total of 46,210 physical items in its collection, plus 9,700 downloadable items. The majority of the physical items are books, accounting for 42,419 items. Our music DVD's, compact discs, books on tape, books on CD, and other audio items totaled 3,791. The remainder of the collection are magazines and other subscriptions.

Circulation grew to 27,308 items being checked out, up from the previous year's circulation at 26,824. Adult circulation was steady and accounts for 61.56% of usage, while juvenile circulation increased slightly, accounting for 38.29%. E-content items were used 845 times during FY 2012-2013.

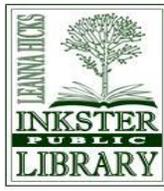


During the year there were approximately 17,799 visits to the library. The library hosted 139 programs with a total attendance of 1,412. The Library staff answered 9,837 reference questions. Patrons checked out 27,307 items and used the computers 31,491 times for more than 14,117 hours of computer time.



	child prog	child att	YA prog	YA att	Ad prog	Ad att	Gen prog	Gen Att	TOT Prog	TOT Att
FY 0809	12	420	0	0	1	10	0	0	13	432
FY 0910	35	538	15	107	1	1	2	31	53	677
FY 1011	56	635	29	206	5	15	11	196	101	1052
FY 1112	51	542	19	90	28	126	15	192	113	950
FY 1213	84	906	24	168	15	62	16	276	139	1412

More programs were offered in FY2012-2013, and the numbers have gone up. The focus has been on more programming for all ages. Overall numbers are up by 48% from FY 2011-2012 to FY 2012-2013. Children’s programming remains a mainstay, and the numbers have gone up dramatically; adult and young adult programming are slowly growing attendance.



Library Board

The Inkster Library Board is elected to four-year terms and were voted in on November 8, 2011. The Library Board of Directors consists of Michael Wells (President), Dorothy Gardner (Vice President), Dosye Thompson (Secretary), Sandra Markwart (Treasurer), LaDon Gibbs (Board Director), and Paulette Dye (Board Director). Each has worked diligently to establish a library budget, establish library policies, and form committees to assist with human resources, library operations, and fiscal structure. Their work sets the cornerstone for a strong foundation that the Library will be able to grow and prosper in the future. We wish to extend our thanks and appreciation for a job that continues to be well done.