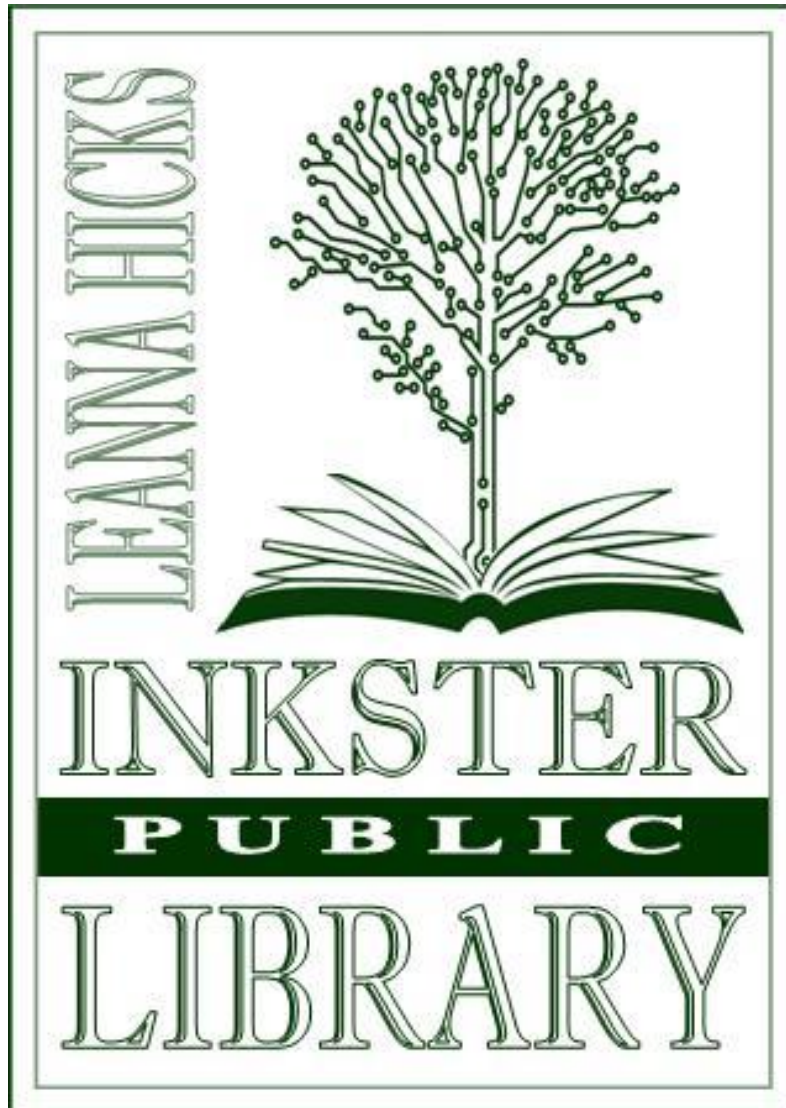


# **LEANNA HICKS PUBLIC LIBRARY**



**Annual Report**

**Fiscal Year 2013-2014**

**Denise M Bearre, Library Director**

**Inkster Public Library, 2005 Inkster Rd., Inkster, MI 48141**

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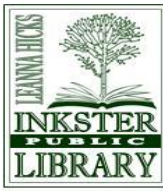


## **Executive Summary**

Fiscal Year 2013-2014 was a productive year for the Inkster Public Library (IPL). The Library Board and the Library Director have been actively working at strengthening the Library and its ties to the community.

Some of the highlights of the year include:

- **August:** Youth Services Librarian Jessica Wilhoite leaves, Library Aide Allison Boatright joins IPL's staff.
- **October:** Youth Services Librarian Angela Scott joins IPL's staff. Halloween Party held October 31 with 120 attendees.
- **November:** Denise Bearre joins IPL as Library Director; story time is restarted.
- **December:** Library Closed one day due to no heat; pieces of domed roof fall into public area of library.
- **January:** Library is closed eleven days due to more domed roof dome damage, temporary roof patch is done.
- **February:** Library is closed one day due to no heat; Black History Month programs include African Drummer and story teller, Lego time begins.
- **May:** Senior Brigade presents program on Identity Theft; Michigan Notable Author Eddie Baranek speaks at Library; knit & crochet group starts.
- **June:** Bedbugs found in Library and treated; Senior Brigade presents program on Home Equity Scams, Reptile Man kicks off Summer Reading program, 133 children and teens sign up for Summer Reading Program.



## Financial Summary

At the beginning of Fiscal Year 2013-2014, the Library Fund balance was \$218,439.00; the Library Building Fund balance was \$628,674.40.

### Revenues

#### By Source

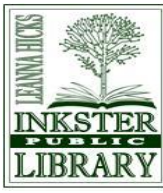
The Library millage was collected with the winter taxes, and made up the largest portion of the Library's revenue: \$322,717.60; Wayne County Reimbursed the library with \$159,252.65. Other Sources of revenue included Penal Fines of \$15,212.46, State Aid in the amount of \$13,746.56, Federal E-rate reimbursements of \$7006.50, and various user fees and fines totaling \$9354.23. Total revenue for the Fiscal Year was \$529,843.24.

### Expenditures

Salaries, wages, and benefits made up the largest portion of your expenditures, totaling \$101,041.17. Total collection (books, DVD's, audio, magazines, e-books, etc.) expenditures were \$13,935.28, rent to the City of Inkster totaled \$9314.80; and capital improvements were \$ 0. All other expenditures (professional fees, copier costs, supplies, utilities, snow removal, building maintenance, equipment, etc.) were \$88,093.21. Total expenditures were \$212,384.46.

#### EXPENDITURES BY BROAD CATEGORY

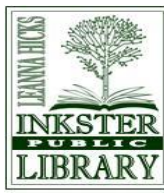
	Budgeted	Expended
• Personnel	\$146,969.58	\$101,041.14
• Operation(includes copier and rent)	\$019,600.00	\$015,122.46
• Professional/Technical	\$127,214.00	\$082,285.55
• Capital Outlay	\$000,000.00	\$000,000.00
• Collections (Books, AV...)	\$021,396.00	\$013,935.28
<b>TOTAL EXPENDITURE</b>	<b>\$315,179.58</b>	<b>\$212,384.46</b>



## **Fund Balances**

Total library revenue for FY 2013-2014 was \$529,843.24. The total expenditures including tax chargebacks were \$212,384.46. IPL budgeted \$47,400.00 for tax chargebacks. These chargebacks will come out of the winter 2014 tax collection. Revenues exceeded expenditures by \$317,458.78; the majority of this amount is reserved for the Building Fund.

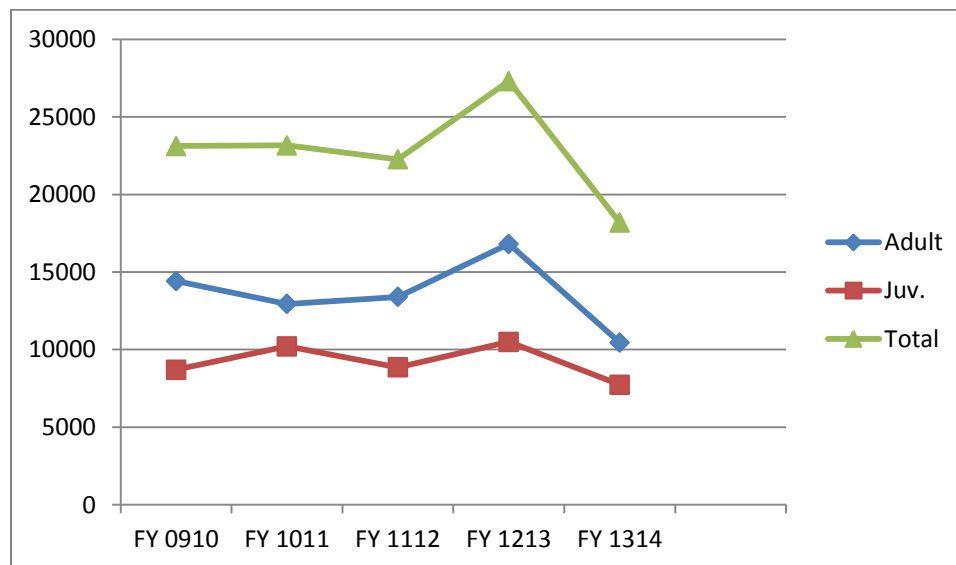
At the end of FY 2013-2014 (June 30, 2014) the Library Fund Balance was \$510,760.19 and the Building Fund balance was \$926,933.42.



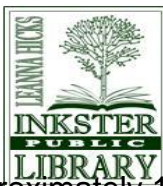
## Collections & Circulation

At the end of the fiscal Year, the library had a total of 42,662 physical items in its collection, plus 13,999 downloadable items; giving a total of 56661 items in the collection. The majority of the physical items are books, accounting for 40,799 items. Our music compact discs, DVD's, books on tape, books on CD, and other audio items totaled 1863. The library subscribes to 42 magazines and newspapers.

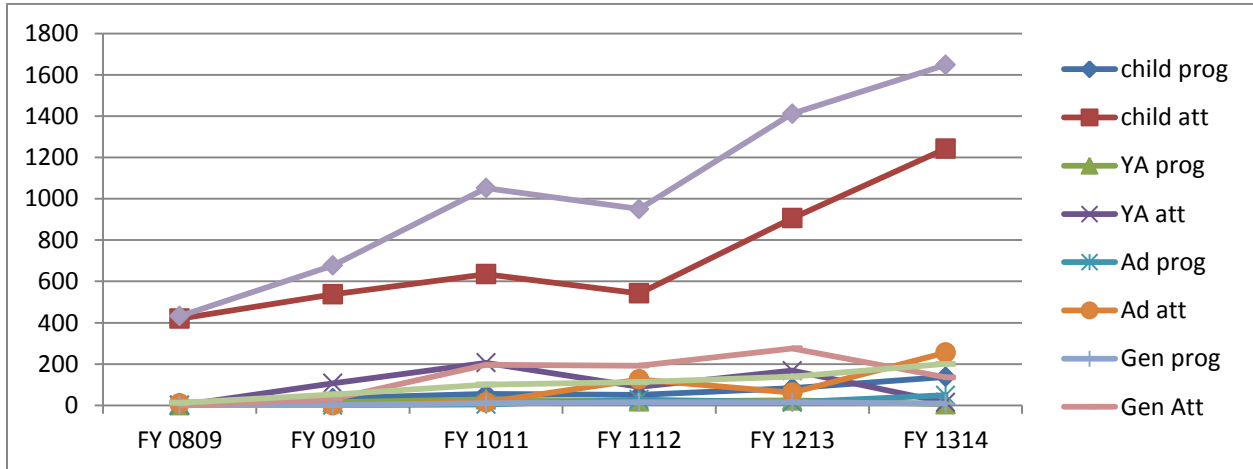
Circulation dropped to 18,193 items being checked out, down from the previous year's circulation at 27,308. Overall circulation is down by 33.4%, perhaps due to the winter closing in January and the severe winter weather during January, February and March. Adult circulation accounts for 57.51% of usage, while juvenile circulation accounts for 42.49%. E-content items were used 958 times during FY 2013-2014.



	<b>Adult</b>	<b>Juv.</b>	<b>Total</b>
FY 0910	14418	8705	23123
FY 1011	12946	10215	23161
FY 1112	13400	8858	22258
FY 1213	16810	10497	27307
FY 1314	10460	7733	18193

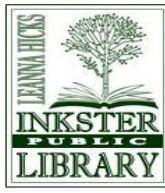


During the year there were approximately 16,957 visits to the library. The library hosted 201 programs with a total attendance of 1,648. The Library staff answered 8985 reference questions. Patrons checked out 18,198 items and used the computers 21328 times for more than 11,083 hours of computer time.



	child prog	child att	YA prog	YA att	Ad prog	Ad att	Gen prog	Gen Att	TOT Prog	TOT Att
FY 0809	12	420	0	0	1	10	0	0	13	432
FY 0910	35	538	15	107	1	1	2	31	53	677
FY 1011	56	635	29	206	5	15	11	196	101	1052
FY 1112	51	542	19	90	28	126	15	192	113	950
FY 1213	84	906	24	168	15	62	16	276	139	1412
FY 1314	138	1242	6	14	49	256	9	136	201	1648

More programs were offered in FY2013-2014, and the numbers have gone up. The focus has been on more programming for all ages. Overall programming attendance numbers are up by 17% from FY 2012-2013 to FY 2013-2014; while the number of programs is up by 44.6%. Children’s programming remains a mainstay, and the attendance numbers have gone up 37%, adult programming has grown by 412% in attendance during FY 2013-2014.



## **Library Board**

The Inkster Library Board is elected to four year terms and were voted in on November 8, 2011. The Library Board of Directors consists of Michael Wells (President), Dorothy Gardner (Vice President), Dosye Thompson (Secretary), Sandra Markwart (Treasurer), LaDon Gibbs (trustee), and Paulette Dye (trustee). Each board member has worked diligently establishing a library budget , library policies, forming committees to assist with human resources, library operations, and fiscal structure. Their work sets the cornerstone for a strong foundation, that the Library will be able to grow and prosper in the future. We wish to extend our thanks and appreciation for a job that continues to be well done.